



## System Maintenance & Downtime Schedule

ICT provides the following maintenance schedule for all server and systems. Exceptions to the schedule may occur due to unexpected system outages, power interruptions, or mandatory vendor patches. All systems are available 24 hours by 7 days/week, except as noted:

### Datatel Colleague:

- Nightly backup, Monday-Saturday - Midnight-5am
- WUFA Database maintenance, Sunday, 2am-5am
- Monthly patch installation, as scheduled by the Patch Committee

### Infrastructure/Backbone Systems:

- Summer cleaning/maintenance cycle

### Internet Systems:

- Monthly patch installation, as needed

### NT Systems:

- Nightly backup, Monday-Saturday - Midnight-5am
- Monthly patch installation, as needed

### Unix Systems:

- Weekly backup, Friday - Midnight-5am
- Monthly patch installation, as needed

### Web Systems:

- Weekly backup, Friday - Midnight-5am
- Monthly patch installation, as needed

### *Internet Web Server:*

- Weekly backup, Friday - Midnight-5am
- Monthly patch installation, as needed

**Note:** The *Internet Web Server's* backup cycle is never the same (it depends on what other tasks might need to be done). But while the exact date and time that backups are done varies, they usually occur within one of the timeframes shown below.

- Daily incremental backup: Saturday-Thursday, 2300-0500 hours, Central Standard Time.
- Full system backup: Friday-Saturday, 2300-0500 hours, Central Standard Time.
- Patches are evaluated and installed as needed (maintenance alerts will be posted as needed).