

Certification only Seeking Checklist

Deadlines: **Spring** (October 15th) **Summer** (April 15th) **Fall** (June 15th)

Application materials to send to the Graduate School for admission consideration:

- Signed application
- Graduate School application fee (non-refundable) \$40.00

The Graduate School will not begin to process your application until they receive the application, application fee, and transcripts. There are no exceptions to this policy.

- Leadership essay. (Minimum 1000 words, double spaced and typed) – Please submit an essay showing your leadership experiences, goals, attributes and purpose for pursuing this degree at Texas Wesleyan.
- Official transcripts requested from all colleges and universities attended
- GRE (general test) (if applicable)
- TOEFL scores (if applicable)
- 3 Letters of recommendation
- Current resume or vita
- Teacher's service record (3 years minimum)
- PDAS

Name	DeTrae Warren	Hope Ellis
Title	Graduate Admissions Recruiter	Graduate Financial Aid Officer
Email	dwarren@txwes.edu	hellis@txwes.edu
Office	817-531-4931	817-531-5860
Fax	817-531-4935	817-531-6508
Address	1201 Wesleyan St., Ft. Wth., TX 76105	